How to search for articles and eBooks from home

**STEP 1.** Go to the SWSI Library website: https://swsi.tafensw.edu.au/Library
or Google “swsi library services”, and select the first result.

**STEP 2.** Click on eResources.

**STEP 3.** Login with your TAFE username and password.
How to search for articles and eBooks from home

STEP 4. Type your keywords into the search box. You can type in a single word or several.

Searching: Discovery Service for South Western Sydney Inst

STEP 5. Choose an index. You can search by Keyword, Title or Author.

STEP 6. Click Search.

STEP 7. View your Results.

Search Results: 1 - 10 of 13,222

Number of results.

Format icon. This item is an eBook.

Title, authors, and publication details.
STEP 8. If you get too many results, you can use tools on the left hand side of the page to refine your search.

Limit your results to Full Text and/ or Peer Reviewed articles.

**Full Text** articles can be read in full online.

**Peer Reviewed** articles have been evaluated by a panel of experts before being published. They contain high quality research.

Set a **Publication Date** range.

Narrow your results by **Source Type**. You can choose from Academic Journals, Magazines, Books, eBooks etc.

Narrow your results by **Subject** (the main subject area cover by the article), **Publication** (e.g. Australasian Journal of Early Childhood), **Publisher** (e.g. Early Childhood Australia), **Language** or **Geography** (e.g. Australia).
Search Tips

- Choose your keywords carefully – the Search Engine will only look for the words you type in. Think about your topic and the words you could use to describe it.

- Use quotations marks to search for a particular phrase, e.g. “obesity in children”. This will usually give you fewer results to look through.

- Use Boolean Operators to combine your keywords:
  
  **AND** searches for records that include all of your keywords. This will narrow your results, e.g. Aged Care AND Law
  
  **OR** searches for records that include at least one of your keywords. This will broaden your results, e.g. Climate Change OR Global Warming
  
  **NOT** excludes unwanted words from your results. This will narrow your results, e.g Climate Change NOT China.

- If you need help please contact library staff.