This guide is an introduction to the EAP resources at Miller Library. You may borrow up to 15 physical items (books, magazines or DVDs) and most loans are for two weeks. You also have unlimited access to the online library. You will need your TAFE user name and password for access. If you need help with finding resources, using technology or finishing assessments please ask us for help.
### What’s on the shelves?

<table>
<thead>
<tr>
<th>Browse the shelves, ask for help</th>
<th>Idioms</th>
<th>428.11</th>
</tr>
</thead>
<tbody>
<tr>
<td>or search the catalogue—tafcat.tafensw.edu.au</td>
<td>Microsoft Word</td>
<td>005.52</td>
</tr>
<tr>
<td>Academic culture</td>
<td>428.34076</td>
<td>Notetaking</td>
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<td>Academic English</td>
<td>428.34076</td>
<td>PowerPoint</td>
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<td>Academic listening</td>
<td>428.34076</td>
<td>Presentations</td>
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<td>Academic speaking</td>
<td>428.34076</td>
<td>Pronunciation</td>
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<td>Analyse texts</td>
<td>428.34076</td>
<td>Punctuation</td>
</tr>
<tr>
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<td>994</td>
<td>Slang</td>
</tr>
<tr>
<td>Dictionaries</td>
<td>423</td>
<td>Speaking</td>
</tr>
<tr>
<td>Essay writing</td>
<td>428.2</td>
<td>Spelling</td>
</tr>
<tr>
<td>IELTS</td>
<td>428.34076</td>
<td>Thesaurus</td>
</tr>
<tr>
<td>Famous Australians</td>
<td>920</td>
<td>Verbs</td>
</tr>
<tr>
<td>Grammar</td>
<td>425</td>
<td>Writing</td>
</tr>
</tbody>
</table>

### Useful resources and equipment

The library provides a range of equipment, facilities and services to assist you in your studies.

- Air-conditioned/heated space
- Printing scanning facilities
- Headphones
- USB recharge cables
- Recharge station for TAFEcard
- Wi-Fi assistance - TAFE NSW

- Username lookup and password reset
- Student PCs including Microsoft Office
- Internet access
- Librarian research assistance
- Inter library loans

### English dictionaries and bi-lingual dictionaries

The library has a range of dictionaries available for loan to assist you with your studies.

**Including -**

- English dictionaries
- Thesaurus
- Bilingual dictionaries
- Academic English dictionaries
- Phrasal verbs dictionary
- Dictionary of idioms
The online library

SWS RTO Library website: swsi.tafensw.edu.au/Library
Online subject guide - English for Academic Purposes (EAP) - swsi-tafensw.libguides.com
TAFE Library catalogue - tafecat.tafensw.edu.au/tafecat.html

eBooks

A range of English for Academic Purposes publications are available online as eBooks. You will need your TAFE username and password to access them from https://swsi-tafensw.libguides.com/

Some sample titles-
- Academic writing: a handbook for international students (2015)
- Essay writing skills: Essential techniques to gain top marks (2012)
- How to write better essays (2013)

eVideos

The online library includes streamed videos for learning English. These can be viewed on mobile devices. You will need your username and password to view them from https://swsi-tafensw.libguides.com/online_videos/BySubject or ask us for help.

Some sample titles-
- Understanding plagiarism and its consequences (2011)
- Great public speaking: An audience in the palm of your hand (2004)
- Apostrophes and quotation marks (2010)
- Capitals, commas, full stops, question and exclamation marks (2010)
- Colons, semicolons, brackets, dots and dashes (2010)

Software programs and online tools

The online library provides access to databases to support assignment research. You will need your TAFE username and password for access swsi.tafensw.edu.au/Library ➔ eResources

- Academic Search Complete
- Australia New Zealand Reference Centre (ANZRC) Plus
- MasterFILE Premier
- Proquest Central

Road to IELTS is an online practice resource for IELTS. It includes 120 hours of interactive activities, hints and tips and downloadable practice tests. Access using your TAFE username and password at swsi-tafensw.libguides.com/eResources

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