FROM THE LIBRARY STAFF

Welcome to those who are new and welcome back to those who are returning. We are pumped and ready for 2019! We’ve got plans for engaging workshops to help with student learning, and reading challenge with students of ESOL and AMEP. We’re looking forward to seeing you all at the library and around the college with your TAFE card.

LIBRARY STAFF DEVELOPMENT DAY 2018

Our staff went on a trip to the Caroline Simpson Library in the city with staff from other TAFE libraries. We learnt how their library manage their collection and how they provide support for students, designers, and architects who visit.

LIBRARY CHRISTMAS PARTY 2018

During the last week of TAFE, Granville and Wetherill Park staff gathered together for lunch. We had a visit from Jean, who is currently on maternity leave but came along with her adorable baby son.
WORKSHOPS

The following workshops below are available for teachers to book for their class. Book by calling us on 9682 0311 or visiting us in person to book.

Orientation Tour

Sessions run for 20 minutes and include:

- An overview of study essentials including computers, Wi-Fi, printing and photocopying, usernames and passwords
- An introduction to on shelf resources and essential online resources by course area
- A short overview of how the library team can help with internet searching, referencing and technology skills

Referencing & Plagiarism

Students will learn why it’s important to avoid plagiarism and the proper way to reference assignments. We can cover either Harvard or APA referencing.

Research & Writing

Have your class learn the proper techniques to begin their assignment from research and navigating databases, websites, and books to how to write an assignment. Length of workshop is max. 60 minutes.

Can’t find a workshop you’re looking for?
Contact us to organise a workshop suitable for your student’s learning.

CAREER AND COUNSELLING WORKSHOPS

| Study skills, Time management and Group work management | Monday 18 February | 12pm – 1pm |
| Coping with the exam and study stress: how to prepare for exam and assignment | Monday 18 March | 12pm – 1pm |
| Resume Writing | Monday 3 April | 12pm – 1pm |
| Pathways to University | Monday 1 April | 12pm – 1pm |
| University application for non-HSC students | Monday 8 April | 12pm – 1pm |
| Selection criteria and Job searches | Monday 6 May | 12pm – 1pm |

Book yourself in for the workshops by signing up at the front counter at the Library or by email, or phone

Please note: Date and time was correct at the time of printing and may change.
Confirm day and time with Library staff

BOOK-A-LIBRARIAN

If students are unable to attend a class workshop with us, they can book an appointment where we will help them one-to-one. Students can receive help with research, referencing, or computer skills.

UPCOMING EVENTS

| Safer Internet Day | 5 February |
| Library Lovers’ Day | 14 February |
| Harmony Day | 21 March |

TAFENSWEdu.au
READER’S CHALLENGE

This term the library is hosting a reading challenge in partnership with ESOL and AMEP. The goal is for student to read at least 18 books from the TAFE collection, including one by an Australian author. Books written by Australian authors will have the Australian flag sticker on the covers. Good luck students!

SOUTH WESTERN SYDNEY LIBRARY WEBSITE

SWS Library website has a new look, but still the same goods inside
Visit at - https://swsi-tafensw.libguides.com/library

NEW CERT III AND IV REFERENCING GUIDES

Students can access a quick referencing guide for APA or Harvard Referencing from the library and online at www.swsi-tafensw.libguides.com/ResearchReferencing
These quick guides are ideal for Cert III and Cert IV students.
Diploma students can access the full referencing guides which can be found on the SWS website.

Harvard Referencing Guide
APA Referencing Guide
SPECIALITY PROGRAMS AND ONLINE TOOLS

Every library computer is installed with Typequick Professional. A software that allows you to practice your typing skills at your own pace for speed, accuracy, punctuation. 
Ideal for Business Administration students

Students can access with their TAFE Card barcode, work through levels from elementary to advanced to practice their English reading and listening skills. 
Ideal for ESOL, AMEP, EFS, EAP students

EVEREOS RECOMMENDATIONS (ACCESS WITH TAFE USERNAME & PASSWORD)

Study Skills with Ray Roundtree
A series of educational and engaging videos on: Time Management, Learning styles, Online search and Review, and Memory Tips and Tricks. Each video comes with resources and activity sheets to help reinforce what is explained in the video.
Enter the following URL to directly access the video - https://clickv.ie/w/2Xmk or go through SWS Library Website.

Word 2016 Essential Training
Perfect for beginners to Microsoft Word, it’ll guide you through the interface and assist in exploring the functions. With exercise files to learn alongside the videos, learn how to edit and format text.
Enter the following URL to directly access the video - https://bit.ly/2R2RAGD or go through the SWS website and enter the title in the catalogue.

EBOOKS RECOMMENDATIONS (ACCESS WITH TAFE USERNAME & PASSWORD)

Issues in Society is an Australian series of books with a compilation of the latest news, facts, opinions and statistics. 
Access via the eBooks section on SWS website. Hard copies also available.
New titles added:
- Volume 434. Sexual harassment
- Volume 435. Alcohol and harm prevention
- Volume 436. Saving the Great Barrier Reef

English Language Skills Level 1: Student’s Workbook
Covers language skills with activities for reading, writing, listening, speaking and pronunciation.
Enter the following URL to directly access the ebook - https://bit.ly/2sKvWx6 or go through SWS Library Website

CONTACT US

Opening Hours
Monday to Thursday  8:30am – 8pm
Friday 8:30am – 5pm
Phone number  9682 0311

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